

**UAE DOCUMENT VERIFICATION TERMS AND CONDITIONS**

**SECTION 1: REQUESTING PARTY INFORMATION**

Individual Exporter (See Section 1 Instructions; do not complete Section 1; include notarized proof of identity.)

Company Name:

State of Incorporation:	D-U-N-S Number, or other method of verification of good corporate standing:
-------------------------	---

Company Address:

City:	State:	ZIP Code:
-------	--------	-----------

Country:

**SECTION 2: AGENT CONTACT INFORMATION**

Company:

Contact Name:

Phone:	Extension:	E-mail Address:
--------	------------	-----------------

**SECTION 3: REQUESTING PARTY REPRESENTATIVE**

Name:

Title:

Telephone Number:	Extension:	E-mail Address:
-------------------	------------	-----------------

I am submitting this request in my capacity as an individual and agree to the Terms and Conditions of this Request.

I have the authority to sign on behalf of the company or organization listed in Section 1 of this form, and on behalf of that company or organization, agree to the Terms and Conditions of this Request.

Proof of Authority: If an agent of the company is authorized to act and sign on behalf of the company, include a copy of the applicable power of attorney authorizing said agent.

Duration: The Terms and Conditions of this Request and the information provided in this Request shall apply to all Requests submitted by the Requesting Party, and shall remain in full force and effect until the date on which the processing party identified in the Terms and Conditions receives written revocation of this Request from the Requesting Party.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**INSTRUCTIONS**

Submit this Document Verification Request form as a cover sheet to any commercial documents that require authentication by the Embassy of the United Arab Emirates ("UAE"). Submit documents in an envelope that is clearly marked "UAE DOCUMENT VERIFICATION." Failure to do so may result in delayed processing or rejection. Akin Gump Strauss Hauer and Feld LLP ("Akin Gump") will verify submitted documents in conformity with the Guidelines available at DocVerifications.com and Terms and Conditions described below. Akin Gump may reject without review, any documents submitted without a Document Verification Request or payment, or submitted with an incomplete or improperly completed Document Verification Request.

**SECTION 1: REQUESTING PARTY INFORMATION**

**INDIVIDUAL EXPORTERS: DO NOT COMPLETE SECTION 1 IF YOU ARE EXPORTING TO THE UAE SOLELY IN YOUR CAPACITY AS AN INDIVIDUAL.** Instead, indicate that you are an individual exporter by checking the box next to "Individual Exporter" and proceed to Section 2. Include as part of your verification package, a notarized statement of identity.

**COMPANIES:** Complete each box in Section 1. In response to the request for "CERTIFICATE OR ARTICLES OF INCORPORATION, D-U-N-S NUMBER, OR OTHER METHOD OF VERIFICATION OF GOOD CORPORATE STANDING," the requesting company must provide sufficient information to allow Akin Gump to verify that the requesting company is a valid, going concern. If Akin Gump cannot verify that the requesting company is a valid, going concern, the Document Verification Request may be subject to additional diligence.

**SECTION 2: AGENT CONTACT INFORMATION**

Identify the agent or courier service that is authorized to pick up verified or rejected document packages. If the requesting party selects "self-addressed envelope, postage prepaid" as the method of return in Section 2, this section may remain blank.

**SECTION 3: PAYMENT INFORMATION**

The document verification fee is **\$35.00** for each page included in a document package submitted to Akin Gump. Payment is due at the time of submission. All payments are non-refundable.

Payment: Include a U.S. Postal Money Order, certified check, or company check payable to DocVerifications.

Reprocessing Fee: Requests to review documents that were previously rejected are subject to a **\$10.00** per page fee.

Rejected Check Fee: Any checks that cannot be processed will be subject to a \$200.00 penalty and suspension of service.

**SECTION 4: REQUESTING PARTY REPRESENTATIVE**

Provide the contact information for the individual who can be contacted regarding the document package. Indicate whether (1) you are submitting the document package in your capacity as an individual (i.e., you are the exporter, not a company you work for or own) or (2) you are an authorized representative of the company listed in Section 1 of this form. Your signature confirms that you and, to the extent applicable, the company you represent agree to the Terms and Conditions of this form.

**TERMS AND CONDITIONS**

AKIN GUMP STRAUSS HAUER & FELD LLP, including its partners, employees, agents, contractors, subcontractors, successors, and assigns, ("Akin Gump") provides document verification services ("Services") on behalf of the Embassy of the United Arab Emirates (the "Embassy") pursuant to the following Terms and Conditions:

1. Neither the submission of a UAE DOCUMENT VERIFICATION REQUEST ("Request"), nor Akin Gump's performance of Services creates an attorney/client, fiduciary, or employer/employee relationship between Akin Gump and the party submitting the Request (the "Requestor"); to the extent Akin Gump and the Requestor have a pre-existing attorney-client relationship, the Requestor expressly waives all legal or business conflicts created by the Request.
2. Akin Gump's Services do not constitute legal advice and Akin Gump makes no express or implied warranties or representations regarding Services, including, but not limited to, warranties or representations regarding the origin, legality, or lawful import or export of products, services, or transactions related to a Request. Services are limited to the Request and Akin Gump has no duty to independently confirm the accuracy or truth of the Request or the information included therein.
3. The Requestor warrants and represents that the Request and any goods, services, and transactions related to the Request comply with all applicable laws, except to the extent such laws conflict with U.S. laws including, but not limited, anti-boycott, sanctions, denied party, and export controls laws. The Requestor understands that U.S. law may require Akin Gump to disclose violations of U.S. law to the U.S. government.
4. The Requestor expressly agrees to indemnify, defend, and hold harmless, Akin Gump from and against all claims and losses, including but not limited to fines and penalties, related to the Request or to the Services. Akin Gump is not responsible for lost, stolen, or damaged documents or payments. Akin Gump has no duty to maintain confidentiality related to Requests.
5. Notwithstanding any of the forgoing, Akin Gump's liability for any claims or losses related to Akin Gump's Services is expressly limited to the fees paid in relation to the specific Request that gave rise to such Services.
6. Akin Gump has no duty to maintain records on behalf of the Requestor or on behalf of the UAE and will not act as a "recordkeeper" or "recordkeeping agent".